

Harvey Rural Community Council Meeting

Location: Harvey Rural Community Boardroom

Date: March 8, 2023

Present:

1. Call to Order
2. Adoption of the Agenda
3. Approval of the Previous Meeting Minutes
4. Disclosure of Conflict of Interest
5. Presentations
 - a) Status of Harvey Memorial Community Centre – Chad Hughes, President and Dan Fletcher
6. Proclamations
7. Correspondence
 - a) Letter from ELG regarding final payment of deposit fees for Sewer Phase II project
8. Mayor's Comments
9. Comments by Members of Council
 - Ward 1
 - Ward 2
 - Ward 3
 - Ward 4
 - Councillor at Large
10. CAO Updates
 - a) Meeting Software and Hardware
 - b) Public Works Report
 - c) Staff Benefits Options
 - d) Tax Rate Letter
 - e) Rural Transportation Study – Draft Report
11. Business Arising
 - a) Second and Third Reading by Title: By-Law BY-LAW NO. 2023-06 A BY-LAW RESPECTING THE REMUNERATION OF COUNCIL FOR HARVEY RURAL COMMUNITY
 - b) Second Reading by Title: BY-LAW NO. 2023-05 A PROCEDURAL BY-LAW FOR THE COUNCIL OF HARVEY RURAL COMMUNITY
 - c) Harvey Rural Community Municipal Office – Mayor Corey
12. New business
 - a) First Reading: By-Law-2023-07-Respecting-the-Duties-and-Powers-of-the-Chief-Administrative-Officer-and-the-Relationship-Between-Council-the-Cao-and-the-Employees
 - b) Conflict of interest
 - c) Fire By-law
 - d) Formal Requests to DTI and RCMP reporting and discussion
 - e) 2022 Financial Statements for the Village of Harvey
 - f) Strategic planning – creation of 5-year plan

12. New business (cont'd)
 - g) Budget planning process – Services and contracts
 - h) Public Time for Remarks and Process for Addressing Council
 - i) Sidewalk Grant for Route 636
 - j) Office closure-March 28 to April 10
13. Committee Reports
 - a) Authority of Chief Administrative Officer (CAO) – Councillor Chessie
 - b) EMO Committee Report – Deputy Mayor McLean
 - c) Committee Structures – Mayor Corey
14. Action list review
15. Financial Reports - Discussion regarding reports to be prepared for Council and frequency
 - a) Bank Balance Report - The balances are adjusted to reflect any outstanding cheques or deposits.
 - b) Transactions By Accounts Report - This report shows all the transactions on the general bank account for the Village from the previous meeting to today.
 - c) Income Statement for General and Utilities Accounts - Quarterly
16. Upcoming Activities – King’s Landing Maple, the First Taste of Spring March 11, 12, 18 & 19, 2023
10:00 am - 4:00 pm
17. Date, Time, and Location of Next Meeting
18. Motion for Adjournment

Action List

- Appointment of Auditor
- Appointment of Solicitor
- Council planning March and April
- Rural Plan preparation
- Community Promotion – Webpage, Social media policy, Branding, Signage
- Recreation Coordinator
- Library Presentation