

MINUTES – VILLAGE OF HARVEY

Regular Meeting

August 12th, 2020

7:00 P.M. HMCC entrance due to COVID-19

1. Call to order, adopt agenda, approval of Minutes of previous meeting.

In attendance, Mayor Gamblin, Councillors MacMullin and Howse, Tom MacDonald, Martin McNally, Terry Taylor and Village Clerk-Amber Binney.

Regrets were delivered for Deputy Mayor Corey.

The Meeting was called to order by Mayor Gamblin at 6:59 pm.

Councillor MacMullin motioned to approve the adoption of the agenda, Seconded by Councillor Howse. Motion carried.

Councillor Howse motioned to approve the adoption of the previous Regular Meeting Minutes, Seconded by Councillor MacMullin. Motion carried.

2. Martin McNally addressed Council on behalf of the Fredericton Angler's Club to request permission to hold a fishing derby on August 22nd, 2020 on Harvey Lake. The Club's Operational Plan for COVID-19 was distributed for review. Martin informed Council that they would not be holding their annual breakfast event prior to the derby due to the pandemic. After discussion, Council agreed that derby take place and thanked the members for their diligence.

3. Manager's Report

Tom MacDonald delivered the Managers' Report for the month. In regard to the new washrooms purchased for Harvey Lake, the Clerk stated that the Village has not received an update from Dillon Consulting regarding the installation plan.

In regard to the Phase II Sewer Project, the Clerk informed Council that an audible alarm has not been installed at the lift station on Charlie Little Road. Council agreed that the Clerk request that an audible alarm be installed as soon as possible given the lift station's remote location. In regard to plowing at the lift station, Council requested that the Clerk add this job to the 2020-2023 plowing tender for the Village.

In regard to surveillance at the lift station on Charlie Little Road, Tom requested that Council consider purchasing an additional Wi-Fi compatible camera. Council agreed to consider this in the future.

The Clerk also expressed concern that the lift station currently does not have a back-up power supply installed in the event of power failure. The Clerk agreed to contact the lead Engineer on the Project to inquire if this could be added.

In regard to the Village lift station, Tom informed Council that a technician from Sansom Equipment will be servicing the pumps and that he anticipates a replacement be required in the near future. Tom also stated that the blowers at the lagoon need servicing and should be replaced in 2021 as well.

4. Business Arising from the Previous Minutes

The Clerk circulated a Draft Lease from the Harvey Improvement Association (HIA) showing the modifications that the Village requested. Council agreed that the Clerk contact the Board to arrange for signing of originals.

In regard to drainage on Cherry Mountain, the Clerk reported that the Village's legal counsel, Elliot McCrea Hill is currently gathering information to complete the land easements necessary to replace the drainage structures on properties located on the lower portion of the mountain, off Birch Street.

In regard to the proposal from the Rusagonis ATV Club to join the ATV Trail to the Provincial Trail System, the Clerk informed Council that the Village has not received confirmation of approval from the Department of Transportation and Infrastructure (DTI) for use of their land on Poplar Lane.

5. New Business

The Clerk presented Council with a letter from DTI asking for a submission of an updated Five-Year Plan for improvements on Provincially Designated Highways. After discussion, Council agreed that the Clerk submit a proposal for re-surfacing of Poplar Lane due to increased traffic because of the re-location of the DTI's Harvey Depot to the end of the Street.

Councillor MacMullin stated that he would remain a Board member of the Harvey Improvement Association.

The Clerk informed Council that a request for a utility credit was received by the owner of #1931 Route 3, formerly a laundromat. The Clerk stated that the unit is no longer used as a public laundromat, and only for usage by building occupants. Council agreed that the Clerk issue a credit for the utility charge beginning January 1st, 2020 and until the use changes.

In regard to the Beautification Committee, Councillor Howse stated that Kathie Ayer has access to approximately fifty spruce trees and has offered them to the Village. After discussion, Council agreed that Tom and the summer student plant approximately twenty of the trees throughout the Trail.

In regard to Harvey Lakeshore, Mayor Gamblin informed Council that he has received complaints regarding horses using the swimming area in close proximity to swimmers and children. After discussion, Council agreed that signage be posted on the property limiting animal access to household pets only.

In regard to water removal at Harvey Lakeshore, the Clerk informed Council that an individual had been observed earlier that day filling a water tank from the back of a truck. The Clerk informed Council that any water removal from a watercourse requires a Watercourse and Wetland Alteration (WAWA) permit, except for an emergency purposes (fire fighting). The Department of Environment and Local Government (DELG) is also aware of the situation.

The Clerk distributed the Southwest NB Services Commission Planning Report for review. Council agreed that new builds have created a significant increase in tax base. The Clerk informed Council that the Planning Director plans to meet with Council in September to discuss modifications to the Rural Plan as well as a subdivision plan.

6. Correspondence

Councillor MacMullin had nothing to report on behalf of UMN.B.

In regard to the Regional Service Commission (RSC), Mayor Gamblin informed Council that the 2021 budget preparations have begun and that there would be no increase in tipping fees for garbage disposal in 2021.

7. Clerk's Report

The Clerk presented the Bank Balance Report ending August 12th, 2020, the Transactions by Account Report and the Payroll Summary Report for review.

A motion was made by Councillor MacMullin, seconded by Councillor Howse to approve the reports as presented. Motion carried.

The Clerk delivered the COVID-19 update for the month. The Clerk reported that utility payments are continuing to be received in the office, but some residents are not making prior appointments.

The Clerk stated that the Harvey Memorial Community Center (HMCC) front entrance remains open all day throughout the week and that anyone can access the building or public washrooms. The Clerk also stated that HMCC has yet to put in place, a cleaning or disinfecting schedule of the public washrooms.

In regard to the 2021 Budget, **a motion by Councillor MacMullin, seconded by Councillor Howse that the following Budget guidelines for 2021 be utilized:**

- **The inflation rate be set at 2%,**
- **The wage increase upon each employee's anniversary date be set at 2%,**

Motion carried.

Additionally, Council agreed that new blowers for the lagoon, plowing expenses for the Charlie Little Lake Road, membranes for the scrubber buildings on Rte. 636 and power expenses on those buildings be included in the 2021 Budget.

8. Adjournment – **A motion to adjourn the meeting was made by Councillor Howse, seconded by Councillor MacMullin at 8:36 pm. Motion carried.**

Certified Correct,

Amber Binney
Clerk

Winston Gamblin
Mayor