

MINUTES – VILLAGE OF HARVEY

Regular Meeting

July 8th, 2020

7:00 P.M. HMCC entrance due to COVID-19

1. Call to order, adopt agenda, approval of Minutes of previous meetings.

In attendance, Mayor Gamblin, Councillors MacMullin and Howse, Deputy Mayor Corey, Tom MacDonald, Daniel Fletcher and Village Clerk-Amber Binney.

The Meeting was called to order by Mayor Gamblin at 7:07 pm.

Deputy Mayor Corey motioned to approve the adoption of the agenda, Seconded by Councillor Howse. Motion carried.

Councillor MacMullin motioned to approve the adoption of the previous Regular and Special Meeting Minutes, Seconded by Councillor Howse. Motion carried.

2. Daniel Fletcher addressed Council to deliver several community updates for the month. In regard to Harvey Community Days, Dan reported that the Board plans to proceed with scheduling the 2020 Event in August, most of which will be held virtually. Some events planned include a driving parade, an outdoor drive-in theater, several canteen food take-out options as well as virtual gaming.

Daniel informed Council that Harvey Community Days are currently in the process of changing their name to the Harvey Community Network. Harvey Community Days would continue to operate as a sub-Committee.

Daniel thanked Council for their support regarding the upcoming weekly Harvey Curling Club wing night, which is scheduled to begin next week.

In regard to Meals on Wheels, Daniel stated that free weekly meals for seniors are being delivered in partnership with the Westphalia Bakery. Daniel hopes that funding will be secured for a complete kitchen rebuild in the Recreation Center for this initiative, as well as others.

Council reinforced the need for a COVID-19 Operational Plan, but communicated their support of the Events. Daniel acknowledged and thanked Council for their ongoing support.

3. Manager's Report

Tom MacDonald delivered the Managers' Report for the month. In regard to the new washrooms purchased for Harvey Lake, the Clerk stated that a detailed Plan would be required when the Watercourse and Wetland Alteration (WAWA) permit is applied for. After discussion, **A motion by Councillor Howse, seconded by Deputy Mayor Corey that the Village hire Dillon Consulting to complete the necessary Plan and permit required for the new washroom construction and installation at Harvey Lake. Motion carried.**

In regard to Trail maintenance, Tom informed Council that Lester Daley has repaired the washout and built up the Trail. Council stated their satisfaction with the work completed by Lester. Council requested that Tom and the summer student cut the bushes back as well. Councillor Howse requested that Tom install the additional wooden bench at Harvey Lake as

well as a recognition plaque for the late John Robison. Council agreed that the Village hold a small family presentation of the bench and plaque in honour of John later this Summer.

Tom informed Council that he has performed a temporary repair to the culvert located at #9 Poplar Street.

4. Business Arising from the Previous Minutes

The Clerk circulated a Draft Lease from the Harvey Improvement Association (HIA) showing the notes and changes requested by the Village. After review, **A motion by Councillor Howse, seconded by Deputy Mayor Corey that the Village accept the modifications presented by HIA in the draft Lease. Motion carried.**

In regard to the weight restriction on Poplar Lane, Mayor Gamblin reported that the Village must contact Sebastien Roy, Department of Transportation and Infrastructure for further information.

In regard to drainage on Cherry Mountain, the Clerk reported that the Villages legal Council, Elliot McCrea Hill is currently gathering information to complete the land easements necessary to replace the drainage structures on properties located on the lower portion of the mountain off Birch Street.

In regard to the proposal from the Rusagonis ATV Club to join the ATV Trail to the Provincial Trail System, Council agreed to move forward with the proposal pending approval from the Department of Transportation and Infrastructure.

5. New Business

The Clerk presented a Culvert Policy regarding the replacement of ditch and culverts and headwalls to Mayor and Council for review. After review. **A motion by Deputy Mayor Corey, seconded by Councillor MacMullin that the Village adopt the Policy and further that the Policy come into force on January 1st, 2021. Motion carried.**

The Clerk stated that there was no Beautification Committee update to report.

In regard to the Rapala Bass Tournament request for August 8th on Harvey Lake, Council agreed to grant approval with the implementation of their COVID-19 Operational Plan. Council requested that the Clerk order new signage for the boat launch stating that prior approval from Council is required before any derby can take place on Harvey Lake.

The Clerk informed Council that Blacks Restaurant and Café is planning to open a take-out restaurant in their bakery building and that they are applying for a liquor license for their dining room. Council agreed that this option would be wonderful for the community, especially since the Pub is no longer available.

6. Correspondence

Councillor MacMullin had nothing to report on behalf of UMN. The Clerk circulated the UMN Report distributed on July 6th, 2020 to Council for review.

In regard to the Regional Service Commission (RSC), Mayor Gamblin informed Council that proposed changes to Service New Brunswick (SNB) property taxes will require that the Village submit their Budget earlier than past years.

The Clerk presented Council with a funding request from the New Brunswick Police Association for their 33rd Annual Crime Prevention Guide. After discussion, Council declined contributing to their Guide.

7. Clerk's Report

The Clerk presented the Bank Balance report ending July 8th, 2020, the Transactions by Account Report and the Payroll Summary Report for review.

The motion was made by Councillor MacMullin, seconded by Deputy Mayor Corey to approve the Reports as presented. Motion carried.

The Clerk requested that Council reimburse her for monthly cell phone expenses incurred for March, April, May and June. The Clerk informed Council that the Village currently reimburses 25% of \$58.00 per month. After discussion, **A motion by Deputy Mayor Corey, seconded by Councillor Howse that the Village pay the Clerk the 75% monthly remainder for all four months she worked from home. Motion carried.**

The Clerk presented Council with the snow plowing tender call for 2020 – 2023. After review, Council agreed that there were no changes necessary.

The Clerk circulated a SNB Property Assessment Notice, regarding the upcoming proposed budget process changes for review.

The Clerk delivered the COVID-19 update for the month. The Clerk reported that utility payments are being received in the office, but some residents are not making prior appointments. The Clerk stated that the Harvey Memorial Community Center (HMCC) still does not have a COVID-19 Operational Plan in place and is asking all lease holders to clean the public washrooms after use. The Clerk stated that HMCC must have a cleaning schedule in place for all public washrooms because the building is open Monday to Friday. Village employee, Greg Rowan is currently cleaning the downstairs public washrooms twice per day. Council agreed that the Clerk move the Municipal office to her home if she feels at increased risk at HMCC. The Clerk thanked Council and plans to re-evaluate the situation over the next few weeks.

The Clerk informed Council that the door locks to the Municipal Office have been changed. Additionally, only the Clerk and Manager will have a key.

8. Adjournment – A motion to adjourn the teleconference was made by Councillor Howse, seconded by Deputy Mayor Corey at 8:46 pm. Motion carried.

Certified Correct,

Amber Binney
Clerk

Winston Gamblin
Mayor