

MINUTES – VILLAGE OF HARVEY

**Regular Meeting
March 13th, 2019
7:00 P.M. Village Office**

1. Call to order, adopt agenda, approval of previous Minutes.

In attendance: Mayor Gamblin, Deputy Mayor Corey, Councillor MacMullin, Councillor Howse, Village Manager-Tom MacDonald and Village Clerk-Katherine Henry. An RCMP representative was not available. Invited guests were Jim McGregor with the ATV Federation and Ian Morgan with Dillon. Maaike Brewster, from our auditing firm of Lenehan, McCain & Associates, attended by Facetime.

The Meeting was called to order by Mayor Gamblin at 7:05 pm.

Deputy Mayor Corey motioned to approve the adoption of the agenda, seconded by Councillor MacMullin. Motion carried.

Councillor MacMullin motioned to approve the previous Minutes from February 20th, 2019 as circulated. Seconded by Deputy Mayor Corey. Motion carried.

2. Police Report – no Police Report this month. A representative was not available.

3. Manager's Report

- Tractor Maintenance – the first service has been completed and was free. There was a small problem with the hydrostatic pedals but it was corrected under warranty. The next service is not free and is due at 200 hours of use. Cost will be \$90/hour plus parts and materials. For warranty purposes, it is best to have Riverside do the servicing. The service person also provided some training to Tom at the same time. It was suggested by Riverside that the Village purchase a blade to go on the bucket to provide a better cutting edge and extend the life of the bucket. This has been done.
- Training – Tom received approval at the last meeting to attend the MPWWA Annual Conference being held in Moncton from April 14th to 17th. He asked if the Village would pay the spouse fee of \$159 + tax for his wife to accompany him.

Deputy Mayor Corey made the motion for approval for the Village to register Tom's spouse as well to attend the MPWWA Annual Conference this year. It was seconded by Councillor MacMullin. Motion approved.

4. Business Arising from Previous Minutes

- Charlie Little Road Sewer Project update - The Committee for the Project met with Council to discuss the annual user fees to be charged to the owners that connect to the new sewer line, if it goes through.
Deputy Mayor Corey made a motion to set the annual user fees at \$390, the same as the users on the Route 636 line. It was seconded by Councillor MacMullin. Motion approved.
Deputy Mayor Corey made a second motion to borrow funds from the Utility 2 capital reserve account to pay for expenses related to setting up the new line before there is revenue and pay back these costs out of revenue generated by user fees. It

was seconded by Councillor Howse. Motion approved.

- Appointment of a resident of Harvey to the PRAC
The RSC have asked for a second name for the PRAC Committee as they have generally excluded potential nominees who are in the insurance business. Councillor Howse asked Trevor Tingley if he was interested since he was on the Harvey PAC. Trevor said he was not interested but expressed his thanks for the invitation.
- Capital Investment Plan for Gas Tax Fund
Deputy Mayor Corey presented his proposal for the 5-year Capital Investment Plan. Deputy Mayor Corey presented three main projects:
 - 1) Ground Water Management on Cherry Mountain and Route 3 – to be done in 2019
 - 2) Taylor Field Redevelopment – to be done over the next five years with plans being developed in 2019.
 - 3) Street Resurfacing – All Village streets were listed but Poplar Lane and Hanselacker Road are priorities and their condition is very poor. This work would be done in 2019.Funding provided by the GTF for the next five years is \$126,714. There is currently a balance of \$31,781 in GTF account from previous years that has not been used yet.
Deputy Mayor Corey made a motion to submit the 2019-2023 Capital Investment Plan as presented. It was seconded by Councillor MacMullin. Motion approved.
- Building By-Law updates
Katherine reported that she is working with Alex Henderson at the SWNBSC to develop updated Building By-Laws. A representative will be at the next meeting to present and discuss.
- Dog By-Law updates
Katherine reported that she has obtained some samples from other areas and will be incorporating these into a revised By-Law for the Village.
- School recycling
Katherine reported that she has spoken with Trisha Dickerson at the SWNBSC and someone at both the schools. They confirmed that the schools were told to put all their recycling materials into the garbage as they have not created any contracts for recycling pick up. Crysta Collicott, principal at Harvey High, was to follow up with the School Board to see if they were working on a solution.
- EMO updates
REMC Daniel Dekleva provided a sample template for a Municipal ERP which was distributed to Council members. Katherine was asked to follow up and develop a draft update for the Village of Harvey.
- Lagoon Monitoring
Katherine reported that she had spoken with Jacques Normandeau regarding his certification for waste water management. He said that he had taken all the courses but had never taken the provincial exam. He was going to look into it further to see what would be required to take the exam. Another option to meet requirements

would be to see if the Village could share resources with the Village of McAdam. Mayor Gamblin to follow up with the Mayor of McAdam.

5. New Business

- ATV All Terrain Vehicle Federation – Jim McGregor

Jim McGregor and Brian presented a request for permission to cross main roads in the Village as part of the trail to access Village establishments. They highlighted the positives to the community as increased tourism, recreational opportunities, safe trails, improved education to riders, better signage and better for the environment when trails are provided. They left some information, cards and maps but getting all the formal approvals on the trails would probably not be complete until the fall. Jim also said that the liability for a rider on a sanctioned trail is covered by the ATV Federation.

Jim also offered to run ATV courses in Harvey. They charge \$20 for a ½ day course. This may be an excellent opportunity to provide education to local riders.

- Infrastructure Funding – Ian Morgan, Dillon Consulting

Ian reported that the new Provincial Government has put a hold on infrastructure funding at the moment. Deputy Mayor Corey suggested that the Village could provide funding to prepare an engineering budget for upgrades to the HMCC that could allow it to be used as a warming centre if there was an extended power outage.

There was also a reminder that the funding doesn't cover the entire cost of the project.

Councillor Howse stated that there is still an issue with drainage at the beach and on the parking area even with the curbing done on the road that still needs to be addressed. Deputy Mayor Corey said that Gas Tax money will be spent at the Lakeshore but ownership issues need to be sorted out first. Ian was asked about drainage from the driveway and he offered to look at curbing options when the snow is gone-around mid-April.

Ian was thanked for coming.

- 2018 Financial Statements – Maaike Brewster, Lenehan, McCain & Assoc.

Maaike presented the audit results and 2018 financial statements. There was a delay waiting for DELG to confirm how to report the transfer and ownership of the sewer line on Route 636. The sewage collection system has been added to the Village assets at \$1,724,406. No depreciation was included this year but will be done on a 30-year rate. There was an overall surplus of \$23,090 in the General operation and \$5,510 in the Utility operation.

Councillor Howse asked why the costs for water testing were so much higher than budgeted. This is because the water must now be turned on and off every day. There is a corresponding increase in the revenue as well.

Deputy Mayor Corey made a motion to accept the audit results and financial statements as presented. It was seconded by Councillor MacMullin. Motion approved.

- Lakeshore property title search

Deputy Mayor Corey proposed that the Village get a formal title search done on the

Lakeshore property currently being leased to the Village by the Harvey Improvement Association. The cost is approximately \$200. Once the title search is complete then negotiations can be opened with the HIA on a long-term agreement prior to completing any major work on the property.

Deputy Mayor Corey made a motion to apply for a formal title search. It was seconded by Councillor MacMullin. Motion approved.

- Vehicle sign

Katherine reported that there were two options for a No Vehicles Allowed sign. The local supplier was much more expensive than one in ON. Katherine was asked to confirm the pricing to purchase two signs and then a decision would be made. A reminder was also given to look at repairing/replacing the lakeshore sign.

6. Dan Fletcher

- Dan Fletcher reported that the Harvey Community Hospital Foundation would be holding their annual Harvey Helps Breakfast on April 6th from 8am to 10am. This would be followed by the Community Action Day from 11:30am to 1:00pm. Dan asked if Council thought the proposed lakeshore upgrades would be a good topic of discussion for one of the focus groups. Councillor Howse suggested it would be good to get some more feedback on the plan.

7. Correspondence

- Epilepsy Day Proclamation March 26, 2019
Purple ribbons were worn by attendees and Council.
- World Kidney Day Proclamation March 14, 2019

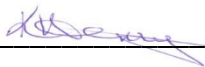
8. Clerk's Report

- Bank Balance Report & Transactions By Accounts Report
The motion was made by Councillor Howse to approve the Bank Balance report and the Transactions by Accounts Report as presented. Seconded by Councillor MacMullin. Motion carried.

9. Adjournment

A motion to adjourn the meeting was made by Deputy Mayor Corey and seconded by Councillor MacMullin at 10:10 pm. Motion carried.

Certified Correct,



Katherine Henry
Clerk

Winston Gamblin
Mayor