

## **MINUTES – VILLAGE OF HARVEY**

**Regular Meeting**

**Jan 12, 2022**

**7:00 P.M. by Zoom due to Covid-19**

1. Call to order, adopt agenda, approval of Minutes of previous meetings held on Dec. 8, 2021 and Dec. 30, 2021.

In attendance Mayor Gamblin, Deputy Mayor Corey, Councillor MacMullin, Councillor Davis, Village Manager-Tom MacDonald, and Village Clerk-Katherine Henry.

The Meeting was called to order by Mayor Gamblin at 7:05 pm.

**Deputy Mayor Corey motioned to approve the adoption of the agenda. Seconded by Councillor MacMullin. Motion carried.**

**Deputy Mayor Corey motioned to approve the adoption of the previous Meeting Minutes from Dec. 8, 2021 and Dec. 30, 2021. Seconded by Councillor MacMullin. Motion carried.**

2. Manager's Report

- a) Salt/Sand Spreader – Tom presented several options for a salt/sand spreader for the sidewalks. Two types of spreaders are available. One spins the sand out from a funnel for large area coverage and the other is a drop type. The drop type is Tom's recommendation as it is designed for sidewalks. The spin type, although cheaper, would require modification to keep the spray to the sidewalk width. Two quotes were received for the drop type, one from Grainger Canada and one from Parts for Trucks. They are similar machines but Parts for Trucks is stainless steel and the Grainger one is plastic. Tom also reported a three-week delivery time for both. Deputy Mayor Corey suggested that it might be better for servicing to get it from a local supplier as Grainger Canada no longer has a store in Fredericton. Fisher is the brand name of the equipment from Parts for Trucks. Two sizes are available – 250 and 600. This refers to the sand capacity of the equipment. The price quoted was for the larger one. It is not clear what the coverage is for each side but going back to the maintenance shed to fill up would increase the time to spread. Tom was asked to find out the pricing.

**Councillor MacMullin made a motion to purchase the Trail Commander salt/sand spreader from Parts for Trucks from the Capital Reserve Fund. Seconded by Deputy Mayor Corey. Motion carried.**

- b) Garage Door Opener – Tom presented quotes for two types of openers for the garage door of the maintenance shed. One is a side mount for \$850 and the other is a ceiling mount for \$800. Both are plus tax and include installation. The side mount control would be out of the way and would not reduce the available ceiling height.

**Deputy Mayor Corey made a motion to purchase the side mount garage door opener. Seconded by Councillor Davis. Motion carried.**

- c) Streetlight near Robison Crescent – The streetlight and pole at the Robison Crescent

intersection were removed in the fall to allow for road widening. It was reported that this was making the sidewalk very dark at the end and the street entrance was not very visible. Tom reported that he had met with the NB Power representative and that a new pole would be installed to the left of Ross Little's driveway soon.

### 3. Business Arising from the Previous Minutes

- a) Donation of land from private owners – The Clerk reported that Southwest Surveys has done some preliminary work on the property descriptions, and they expect to have them ready next week. Deputy Mayor Corey asked if the former road section would be included and the Clerk replied that it would and the Village would need to apply after ownership to have the road formally included in the property. The cost is \$50 and the response time from the Province is very long. Once the Village receives the description, it can be given to the lawyer for processing the change in ownership. The Clerk also reported that she had received a call from the donor to advise that there is an existing agreement with the renter of the farm property to get water from the lake across from the property for his animals in the event of a dry summer. Tom was asked to check with the renter to see what he needs. The Clerk also reported that the donors would like to be kept informed of the trail design as the project goes forward.
- b) Sign Design and Production for Parks and Utility Areas – The Clerk reported that nothing has been done on this task yet.
- c) Lights on Welcome Signs – The Cabin Depot website was checked but did not seem to have anything relevant. The Clerk was asked to check with them or see what was available on Amazon.
- d) Sidewalk on Route 636 – Dillon Consulting Ltd provided a cost estimate of \$111,000 for 480m of concrete sidewalk on the north side of Route 636 which included their services for design, tendering and progress management. A second cost estimate was provided to include a flashing light crosswalk at the lakeshore driveway. This was \$166,000. Estimates do not include HST. It was the opinion of Dillon that the cost of asphalt would be lower but it would last only half the amount of time of a concrete sidewalk. The Clerk was asked to check with a paving contractor about the feasibility and cost of an asphalt sidewalk. This will be reviewed again at next month's meeting.
- e) Extension of Garbage Contract for 2023 – The Clerk brought forward the recommendation that the Village exercise the option to renew the garbage collection contract for an additional year after December 2022. This would give the new Council of Entity 59 another year to go through the tendering process and give the Contractor confirmation of an extension of services before bidding again.

**Deputy Mayor Corey motioned to extend the garbage collection contract with Riley's Lawns and Gardens. Seconded by Councillor MacMullin. Motion carried.**

### 4. New Business

- a) Transition Team Members – The Clerk was informed that two members from Council would be required as part of the team to transition to our new entity. Deputy Mayor Corey suggested that he and Mayor Gamblin would be the best choices as they have the longest time on Council. He felt the transition team would need long term members to be

able to identify potential issues and provide historical information. Councillor MacMullin and Councillor Davis agreed. A letter is expected from the government by early next week identifying the facilitator and describing the process.

- b) Complaint about Snow Clearing on top section of Spruce Street – A complaint was received from a resident that the snow clearing and sanding was not being done for the top section of Spruce Street. The Clerk reported that she had spoken with and emailed the District Engineer for District #5, Fredericton. She requested that all of Spruce Street receive the same service as the rest of Cherry Mountain. She also spoke with Dale Yerxa who sent a truck that day to spread sand. The Clerk reported that the service has been provided since the day of the complaint. It will be monitored through the winter.
- c) Commemorate Canada Reopening Fund – Councillor Davis identified this potential fund that the Village could access. The description was provided to Council. He suggested that the funds could be used to hold an additional event during Community Days or to enhance an existing event such as the fireworks. The Clerk was asked to get an application package and to follow up with Dan Fletcher to see if this is something that would interest the Community Days committee.

5. Correspondence – none to report

6. Clerk's Report

a) Bank Balance Report

The Clerk presented the Bank Balance Report ending January 12, 2022.

b) Transactions By Accounts Report

The Clerk presented the Transactions By Accounts Report. This report shows all the transactions on the general bank account for the Village from the previous meeting to today.

c) Payroll Summary Report

The Clerk presented the Payroll Summary Report to January 12, 2022. This report shows the hours worked for all regular employees on a bi-weekly basis for the year to date.

**A motion was made by Deputy MacMullin and seconded by Councillor Davis to approve the three reports as presented. Motion carried.**

7. Adjournment

A motion to adjourn the meeting was made by Councillor MacMullin and seconded by Councillor Davis at 8:20 pm.

Certified Correct,

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Katherine Henry  
Clerk

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Winston Gamblin  
Mayor