

MINUTES – VILLAGE OF HARVEY

Regular Meeting
Sept 14, 2022
7:00 P.M. Village Office

1. Call to order, adopt agenda, approval of Minutes of the previous meeting held on August 17, 2022.

In attendance: Mayor Gamblin, Deputy Mayor Corey, Councillor Davis, Councillor MacMullin, Village Manager-Tom MacDonald and Village Clerk-Katherine Henry were in attendance.

The Meeting was called to order by Mayor Gamblin at 7:00 pm.

Councillor MacMullin moved to approve the adoption of the agenda. Seconded by Councillor Davis. Motion carried.

Deputy Mayor Corey moved to approve the adoption of the previous Meeting Minutes from August 17, 2022. Seconded by Councillor MacMullin. Motion carried.

2. Manager's Report

- a) Project List and Updates

The project list was circulated and discussed.

Projects 2022

	Name	Est Completion Date	
1.	Street sweeping	Sept 30	Tom has some more streets to complete. Spruce St and parts of Birch and Cherry are completed
2.	Culvert repairs	Aug 31	Complete on Poplar Lane.
3.	Sidewalk repairs	Sept 15	Cretemaster completed 18 slabs on Sept 8 th .
4.	Scrubber enclosure	Sept 30	Received a high quote from Chad Targett. Looking for one or two others.
5.	Lakeside trail	Oct 31	Trail work on far end is complete. Section nearest the Village needs some clearing. Requires a WAWA permit but the deed isn't registered yet to apply. Need a press release that it is open.
6.	Set timing on lagoon aerators	Sept 30	Tom contacted an electrician to re-set. He is checking the manuals to see how to do it.
7.	Install signpost @ Robison Cres	Sept 30	Waiting for David Chessie to do the install and select a location for street sign and stop sign.
8.	Washroom at Lakeshore	Sept 30	DA Williams finished up soffit work on the roof. The safety grab bar needs to be installed. No update from RDC. DA Williams quoted \$400 to install siding on the peaks on both ends of the building.
9.	Drainage behind Smith's Store	Sept 30	Tom would like to have Infraspac check the culvert to see why it isn't draining into Route 636 piping.
10.	Sewer connection on Spruce St	Oct 1	Confirmed by email with MacKays with a start date of mid-October.

	Name	Est Completion Date	
11.	Sewer connections on Hanselacker Rd	Oct 1	Sussex came to look at the feasibility of directional drilling the connections to two or three new residents. A manhole cover was located up from house # 26 at a distance of about 100 metres.
12.	Fiddle Repair	Nov 30	Fiddle taken to Island View Auto Body for repair. Deputy Mayor Corey and Rollie McLean will visit the shop to provide instructions. We are hoping it will be completed before the end of the year.
13.	Gate at Maintenance Shed	Sept 15	Completed on Sept 12. Council was very pleased with the design and installation provided by Chessie's Yard Services.

4. Scrubber - Deputy Mayor Corey stressed the importance of getting the scrubber sound proofed soon.

13. Gate at Maintenance Shed – The Village Manager would like to have a gate at the road entrance to the Maintenance Shed. Council directed him to get cost estimates and a plan for where it would go.

The Village Manager reported that the aerator timing at the Lagoon will be done by Anthony Clark from DC Electric when he is available. The Lift Station generator is due for annual maintenance this month.

b) Snowblower Quotes – The Village Manager provided two quotes for a snowblower to replace the existing John Deer blower. The quote from Bayview Trucks & Equipment was for a Kubota machine for \$5,920. A second quote was received from Riverside Equipment for a Normand brand at \$5,995. Both machines are similar, but the Normand machine was a little wider and appears to be an older model.

The motion was made by Deputy Mayor Corey to purchase the Kubota machine from Bayview at a cost of \$5,920. It was seconded by Councillor MacMullin. Motion carried.

3. Business Arising from the Previous Minutes

a) Donation of land from private owners – Grieve Family Trail – The Clerk reported that the documents have been signed and the property should become the property of the Village soon. There needs to be a press release announcing the trail and also an assessment of the value of the property and the work completed so that tax receipts can be issued. Deputy Mayor Corey recommended that the trail section from the Village to the Grieve house be cleared and gravelled, similar to the rest of the trail. The Clerk reported that there is \$4,500 for doing this trail work. The ownership needs to be in the Village name to apply for the WAWA permit.

b) Local Governance Reform Update – Two open house drop-in sessions were held with an opportunity for the public to ask questions about the process and provide information on the wards as well as how to run in the election. One was held in Prince William and one in Manners Sutton. Both had about 20 people in attendance with some good discussion. Elections for the new Council will be held on Nov. 28th. Budgets are being developed for next year and a budget discussion meeting will be held with the Facilitator and Advisory Committee

on Sept 26th.

- c) Rural Transit Solutions Fund Progress – Bi-weekly Zoom meetings are held with Dillon and plans are discussed. An online survey is being prepared with an expected launch date in October. It will be tested on a few people before sent out. Dillon is also preparing a mail out and a script for a video launch of the survey on Facebook. This would replace in-person meetings and would likely reach a much larger audience.
- d) 3rd Reading of BY-LAW No. 2022-3 – Building By-Law. This by-law was updated to reflect the updates to the Building Code

By-law No. 2022-3- Building By-Law was read for the third time by Mayor Gamblin, this reading by title only, thereby enacting the by-law.

- e) Municipality Week September 19th-25th – The Clerk will make a post for the website and the Facebook pages.
- f) Cross culvert on Cherry Street – There is a cross culvert directing water under Cherry Street to a vacant lot. This can create flooding of this lot in heavy rain. The Clerk reported receiving a call from the son of the property owner. They have this lot for sale, but buyers are not interested in a lot used as drainage. The Clerk suggested that the culvert be blocked off to see what the impact would be during a heavy rain. The survey work done last year showed there is a slope down to Route 3. The ditch would need to be cleaned out of trees and brush on the south side of the road.

The motion was made by Deputy Mayor Corey to remove the culvert and repair the road. It was seconded by Councillor Davis. Motion carried.

- g) Village of Harvey Celebration – Deputy Mayor Corey discussed having an event of some sort in December, after the municipal elections as a goodbye to the Village.
- h) Update on moving building to Lakeshore Park-Dan Fletcher reported that a location was chosen for the location of one of the buildings from the HMCC. There were some questions about where the power would come from with the suggestion that it could come from the existing panel at the lakeshore. There would be freezers and lights in the building. There was also a question about insurance for the building and for people accessing the building for liability. The Clerk was asked to check with the Village insurer for information.

Dan also reported that there will be a barbecue at Chase the Ace on Sept. 30th to raise money. All funds raised support the Harvey Hospital Foundation Healthcare Bursary—designed to support students entering a healthcare profession. There will also be a promotion of adult sport and leisure with an opportunity for local groups to have an information table at the event.

There will also be a Harvey Helps Breakfast at the Rec Centre on Oct. 22nd.

4. New Business

- a) Sidewalk – The Clerk reported that the current Village Council will be able to issue a tender for sidewalk construction and award a contract for work to be done next spring if it is done prior to the election in November. Dillon can do the design and tender work for this timeline. Council

would like to proceed.

- b) Bank Accounts & Accounting-combining Utility 1 and Utility 2. The Clerk reported that there have been two bank accounts and two sets of accounting books for the Utilities, one for the original Village users and one for the Route 636 and Charlie Little Road users. As all users will be part of the same local government in January, the Clerk would like to propose that the bank accounts and accounting books be combined into one for utilities. There would be a general operating account and capital reserve account for utilities.

The motion was made by Deputy Mayor Corey to combine the Utility 1 and Utility 2 general operating accounts into one account and the Utility 1 and Utility 2 capital reserve accounts into one account and also keep one set of accounting records for utility operations. It was seconded by Councillor MacMullin. Motion carried.

- c) Plowing Robison Crescent – The Clerk reported that Robison Crescent had been added to the road map with DTI for winter and summer maintenance. The road has not yet been chip sealed or brought up to grade but the Developer says it will be gravelled to final grade by the end of October. Floyd Thompson has been asking if he will need to clear the snow into the Pre-School this year. This worked fine last year but Floyd does not have any sanding ability and it was very icy at times. The Pre-School also needs entry by 7am on the day of a storm which will not be possible with DTI on a side road. Shawn Little, the developer, reported that he has one house close to completion and another one will be under construction this year. He could provide plowing to those buildings himself but again, no sanding capability. The Clerk is following up with DTI to see if they will plow the road if it is not chip sealed and will advise Council of the result.
- d) Paid holiday for Sept 19th and Sept 30th – The NB government have declared that Sept 19th be a provincial statutory holiday in honour of the Queen’s funeral. They have not yet designated Sept 30th, National Day of Truth and Reconciliation, as a provincial holiday.

There was a motion by Deputy Mayor Corey to declare Sept. 19th as a paid holiday for this year. It was seconded by Councillor MacMullin. Motion Carried.

- e) RSC 11 Budget – The Clerk presented some information on the draft budget for Regional Service Commission 11. The Province has added a number of services to the RSCs including tourism, economic development and regional transportation. The costs have not been finalized but these will be new costs to the Rural Community for services which are not well defined. Debate is ongoing at the RSC Board level.

5. Correspondence – none to report

6. Clerk’s Report

- a) Bank Balance Report

The balances are adjusted to reflect any outstanding cheques or deposits.

- b) Transactions By Accounts Report

The Clerk presented the Transactions By Accounts Report. This report shows all the transactions on the general bank account for the Village from the previous meeting to today.

c) Payroll Summary Report

The Clerk presented the Payroll Summary Report. This report shows the hours worked for all regular employees on a bi-weekly basis for the year to date.

d) The Clerk presented the comparative Income Statement for the year to date

A motion was made by Deputy Mayor Corey and seconded by Councillor MacMullin to approve the reports as presented. Motion carried.

7. Adjournment

A motion to adjourn the meeting was made by Councillor MacMullin and seconded by Councillor Davis at 9:11 pm.

Certified Correct,

Katherine Henry
Clerk

Winston Gamblin
Mayor