

MINUTES – VILLAGE OF HARVEY

Regular Meeting

October 14th, 2020

7:00 P.M. HMCC entrance due to COVID-19

1. Call to order, adopt agenda, approval of Minutes of previous meetings.

In attendance, Mayor Gamblin, Councillors MacMullin and Howse, Deputy Mayor Corey, Tom MacDonald and Village Clerk-Amber Binney.

The Meeting was called to order by Mayor Gamblin at 7:06 pm.

Deputy Mayor Corey motioned to approve the adoption of the agenda, Seconded by Councillor Howse. Motion carried.

Councillor Howse motioned to approve the adoption of the previous Special and Regular Meeting Minutes, Seconded by Councillor MacMullin. Motion carried.

2. Manager's Report

Tom MacDonald delivered the Manager's Report for the month. In regard to First Aid Training, the Clerk informed Council that the casual Village employee is not required to complete training due to the number of Village employees. After discussion, Council agreed that the casual and Acting Clerk attend First Aid training this Fall.

In regard to the Village lift station, Tom informed Council that a new pump has been installed and the alternate pump will be refurbished as soon as possible by Sansom Equipment. After discussion, Council agreed that the new pump be considered a capital expenditure. **A motion by Councillor Howse, seconded by Councillor MacMullin that the Village pay invoice #FR-6584 in the amount of \$6,782.09 to Sansom Equipment and further that the Village pay \$5,086.57 from the Utility #2 Capital Reserve Account and \$1,695.52 from the Utility #1 Capital Reserve Account. Motion carried.**

In regard to Village surveillance, Council agreed that one more camera be purchased for Harvey Lakeshore as well as the existing one upgraded. Additionally, Council agreed that the Village budget for additional surveillance equipment in 2021.

Tom informed Council that the Trail sign has been vandalized and requires new posts. Council requested that Tom have 6x6 posts installed and that the sign be placed higher to help prevent future vandalism.

3. Business Arising from the Previous Minutes

In regard to drainage on Cherry Mountain, the Clerk reported that she plans to meet with a lawyer at Elliot McCrae Hill to discuss the necessary easements on October 16th.

The Clerk presented revised Invoice #20-044-1 from Glen Group for discussion. **A motion by Councillor Howse, seconded by Deputy Mayor Corey that the Village approve Invoice #20-044-1 in the amount of \$635.38. Motion carried.**

The Clerk delivered the Phase II Sewer Extension Project update for the month. The Clerk stated that the Village is still awaiting feedback from Crandall Engineering regarding back-up

power supply quotes as well as the sewage projections to prepare for in the event of a power outage.

In regard to 2020 invoices, the Clerk informed Council that all invoices have been sent to Phase II residents for the 4th quarter.

In regard to the odor on Route 636, the Clerk informed Council that she has continued to receive updates from homeowners and has forwarded the information to DELG and Crandall Engineering for review.

Mayor Gamblin delivered second and third reading of By-Law 2020-01 *A BY-LAW TO AMEND BY-LAW NO. 2019-05, BEING THE RURAL PLAN BY-LAW FOR THE VILLAGE OF HARVEY*. The By-Law was enacted as of October 14th.

The Clerk presented Council with correspondence from the Department of Transportation and Infrastructure regarding speeding concerns on Route 636. Council agreed that additional measures to reduce speed below 50 km/hr be discussed in the future if necessary.

4. New Business

The Clerk presented the Beautification Committee update for the month and circulated a list of desired items for discussion. After review, **a motion by Deputy Mayor Corey, seconded by Councillor MacMullin that the Village approve all items as listed on the October 10th, 2020 email by the Beautification Committee to be purchased in 2020. Motion carried.**

The Clerk distributed a report from Elliot McCrae Hill Law Firm regarding Harvey Lakeshore to Council for review. After discussion, Council agreed that derbies remain a concern due to wildlife and vegetation concerns. Council requested that the Clerk contact the Harvey Lake Association to begin discussions regarding this concern and what actions should be taken in the future regarding derbies.

The Clerk presented Council with three plowing bid submissions for 2020-2023: one for Lilac Court, one for Patterson Road Pumphouse and one for the Charlie Little Road lift station. The Clerk also informed Council that a resident has asked that the submission period for the Charlie Little Road lift station be extended to encourage additional bid submissions. Council agreed that the tenders were issued in the correct timeframe and that the bids would be approved as submitted.

A motion by Deputy Mayor Corey, seconded by Councillor Howse that the Village approve the plowing bid submission for 2020-2023 from Barrie Morecraft in the amount of \$44.50 per storm at the Patterson Road Pumphouse and \$44.50 per storm at the Charlie Little Road lift station, and further that the bid submission for 2020-2023 from Floyd Thompson in the amount of \$40.00 per storm on Lilac Court be approved. Motion carried.

Councillor MacMullin informed Council that a funding request for \$3,800 from the Harvey Community Library has been received for 2021. After discussion, Council agreed that the Clerk contact the LSD representative for Manners Sutton to ask that the LSD make a

financial contribution to the Library since members outside the Municipality utilize the Library as well.

5. Correspondence

Deputy Mayor Corey reported that he recently attended the UMNB AGM on behalf of the Village. He updated Council on several Resolutions and reported that the meeting was very productive.

In regard to the Regional Service Commission (RSC), Mayor Gamblin informed Council that the Hemlock Knoll Landfill is not increasing tipping fees in 2021 and that a PRAC meeting is taking place on October 15th, 2020.

6. Clerk's Report

The Clerk presented the Bank Balance Report ending October 14th, 2020, the Transactions by Account Report, and the Payroll Summary Report for review.

A motion was made by Councillor MacMullin, seconded by Deputy Mayor Corey to approve the reports as presented. Motion carried.

Council agreed that a \$50.00 bonus cheque be paid to Village employees and members of the Unightly Premises Appeals Committee.

The Clerk informed Council that Local Government Elections are scheduled for May 10, 2021.

The Clerk informed Council that DTI would not support any upgrades to Poplar Lane within the submission of a Five-Year Plan for improvements to Provincially Designated Highways.

The Clerk requested feedback from Council regarding monthly interest charges for sewer arrears. The Clerk informed Council that significant time is spent each month calculating and preparing invoices for interest and residents are not paying any earlier to avoid these charges or they are unaware. Council agreed to re-visit this in 2021.

In regard to the Clerk's upcoming maternity leave, the Clerk informed Council that her leave would commence October 30th, 2020. The Clerk stated that she will finalize as much as she can for her replacement before commencing her leave. The Clerk informed Council that her replacement also plans to attend the Special Meeting scheduled for October 28th, 2020 to assist with the transition.

A motion by Councillor MacMullin, seconded by Councillor Howse that the Village approve the Clerk's personal cell phone expense of \$58.00 per month for September and October 2020. Motion carried.

In regard to AMANB, the Clerk informed Council that she has asked the Region 3 membership for submissions of interest to act as her replacement on the Board during her leave.

The Clerk presented Council with the 2021 Fire Cost Sharing Agreement for review. **A motion by Councillor MacMullin, seconded by Councillor Howse that the Village adopt the 2021 Fire Cost Sharing Agreement as presented and approve an expense of \$8,194.42 per quarter for 2021 Fire Services. Motion carried.**

The Clerk delivered the COVID-19 update for the month. The Clerk distributed the GNB Preparedness and Halloween Guidelines to Mayor and Council for review. Council requested that the Clerk post the Halloween Guidelines on the Village website.

In regard to the next Special Meeting, Council set October 28th, at 7:00 pm as the meeting date due to scheduling conflicts and the submission of information from the Regional Service Commission regarding the Little Subdivision.

The Clerk circulated the Local Government September 2020 Property Services Newsletter for review.

Deputy Mayor Corey requested that the Clerk add traffic concerns on the Rte. 3 and Hanwell Road diversion to the next Agenda.

7. Adjournment – **A motion to adjourn the meeting was made by Councillor Howse, seconded by Councillor MacMullin at 9:06 pm. Motion carried.**

Certified Correct,

Amber Binney
Clerk

Winston Gamblin
Mayor