

## **MINUTES – VILLAGE OF HARVEY**

**Regular Meeting**

**Sept 8, 2021**

**7:00 P.M. Village Office**

1. Call to order, adopt agenda, approval of Minutes of previous meeting held on August 11<sup>th</sup>, 2021.

In attendance Deputy Mayor Corey, Councillors MacMullin and Davis and Village Clerk-Katherine Henry. Mayor Gamblin was unavailable.

The Meeting was called to order by Deputy Mayor Corey at 7:00 pm.

**Councillor MacMullin motioned to approve the adoption of the agenda. Seconded by Councillor Davis. Motion carried.**

**Councillor Davis motioned to approve the adoption of the previous Meeting Minutes from August 11<sup>th</sup>, 2021. Seconded by Councillor MacMullin. Motion carried.**

2. Manager's Report

- a) Vacation Dates

The Clerk advised Council that the Village Manager will be taking vacation for two weeks beginning September 20<sup>th</sup> and returning October 4<sup>th</sup>.

- b) Dog Bylaw Officer

The Village Clerk reported there had been no responses to the ad in the Lionews for a Dog Constable.

3. Business Arising from the Previous Minutes

- a) Donation of land from private owners

Deputy Mayor Corey welcomed our donors for the discussion. The first topic of discussion was the donor's definition of "Natural" as this is the primary restriction on use of the donated land in the future. It was specifically requested by Council as the Village will need to do some tree and brush removal to create a walking trail. If the land cannot be used for public trails, it does not have value. The donors would like to see minimal tree removal. The Village would have to get a WAWA permit to remove trees and this permission may not be given so close to the lake. A parking lot would not be permitted by the donors but did suggest a road widening option for cars to park along the road or angled parking. This could be a good option. It would be important to maintain a buffer zone between the road and the trail. There may also be benches along the trail as well. Deputy Mayor Corey emphasized that they need to be cognizant that they will be using Village tax dollars on property outside the Village. The cost to acquire the land would be an estimated \$1,500 to \$2,000 for lawyer's fees, property registration as well as survey costs. The donors asked for an estimated cost for survey and could consider cost sharing on this. The Clerk will get an estimate from a local surveyor. There will also be annual property taxes and trail upkeep costs. The trail development could be done through access to grant money and other local groups can partner with the Village for these applications.

There was some discussion as to next steps. Deputy Mayor Corey suggested that we

should develop a trail agreement with a clear property description and a plan for use including trail location and parking location. This could be a six-month process. A draft agreement should be developed with further discussion.  
The donors left the meeting at 8:12pm.

b) Drainage on Cherry Street Project Update

The Clerk provided her email correspondence with Rory Pickard of Dillon Consulting regarding the rough estimates provided for the work. These costs are much higher than our budget. The Clerk suggested a partial piping to remove the road culvert and eliminate the pooling of water between 33 and 45 Cherry Street. She was asked to investigate the feasibility and costing of this option with Dillon. The Clerk was also asked to see if a local construction contractor could provide an estimate for the work.

c) Scrubber Installation at Lift Station

Deputy Mayor Corey reported that he and the Village Manager had met with Geoff Flanagan (Englobe), Jeff Russell (GNB) and Brad Walton (Cummings Const) to do a final on-site review of the project design. Materials and equipment have been ordered and construction is expected to begin soon. Deputy Mayor Corey expressed concern at the potential for noise to the close neighbour and this will be assessed after installation. Deputy Mayor Corey asked if there had been a plumbing system inspection in the cottages and homes along the path of the odour. This has not yet been done and the Clerk will follow up with Englobe to see if/when this will take place.

4. New Business

a) Holding tank disposal at Lift Station

A Village resident emailed to ask if they could dispose of their cottage holding tank contents at the Village Lift Station. This property was excluded during the Lake Road sewer project because another property would have to be crossed to get access. They have also investigated putting in a sewer system, but the soil properties are not suitable. There was concern that this may open the door for others to ask to dump in the Lift Station. It was emphasized that this was a holding tank and not a sewer tank. There was concern that the transport company may try and dump other truck contents from other locations at the same time. It was also reiterated the no sewer tank contents can be dumped there. Deputy Mayor Corey asked what the fee should be and after discussion of costs including the supervision of the Village Manager during dumping, a fee of \$50 per dump occasion was established. The Clerk will send a reply to the email advising the resident of the decision.

**The motion was made by Councillor MacMullin to allow this Village resident to dump the contents of their holding tank at the Lift Station in the Village at a fee of \$50/dump because they are a resident of the Village and were excluded during the Lake Road sewer installation through no fault of their own. It was seconded by Councillor Davis. Motion carried.**

b) Rural Transit Solutions Fund

Councillor Davis presented the information about the Rural Transit Solutions Fund which is available now for application. There are two streams-one for study of possible solutions and one for infrastructure. Any transit solution must be financially sustainable. Other

programs could be included in the transportation study such as meals-on-wheels and the Dial-a-Ride. We need to identify someone who can conduct the study. The deadline for application is October 7<sup>th</sup>.

c) Chairs

The Clerk noted the poor condition of the chairs in Council Chambers and suggested a replacement chair option currently on sale. Council decided that new chairs were not required at this time.

d) UMN Conference & AGM

The UMN Annual Conference this year will be delivered as online webinars with the fee by municipality rather than individuals. The Village has registered for these webinars which can be attended by all municipal members. There is one per week beginning on Sept. 9 and the AGM will be held on Oct. 3 on Zoom.

e) Flower Baskets of Hope 2021

The Clerk reported that she had created a Photo Album for the Flower Baskets on the Village website to highlight the basket program and thank the people doing the upkeep. Once this is completed, the link can be shared on the Facebook page as well.

5. Correspondence – The Clerk reported that two reports had been presented to the Village. One is on the Police Service Delivery Model-Process Guide and the other is the Recycle NB Annual Report 2020. These are available for reading online.

6. Clerk's Report

a) Bank Balance Report

The Clerk presented the Bank Balance Report ending September 8, 2021.

b) Transactions By Accounts Report

The Clerk presented the Transactions By Accounts Report. This report shows all the transactions on the general bank account for the Village from the previous meeting to today.

c) Payroll Summary Report

The Clerk presented the Payroll Summary Report to September 8<sup>th</sup>. This report shows the hours worked for all regular employees on a bi-weekly basis for the year to date.

**A motion was made by Councillor Davis, seconded by Councillor MacMullin to approve the three reports as presented. Motion carried.**

7. Adjournment

**A motion to adjourn the meeting was made by Councillor Davis and seconded by Councillor MacMullin at 9:35 pm.**

Certified Correct,

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Katherine Henry  
Clerk

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Winston Gamblin  
Mayor