

## **MINUTES – VILLAGE OF HARVEY**

**Special Meeting**

**May 27th, 2020**

**6:00 P.M. Teleconference due to COVID-19**

1. Attending via Teleconference, Mayor Gamblin, Councillors MacMullin and Howse, Deputy Mayor Corey, Village Clerk-Amber Binney and Stephen Fox.

**The Meeting was called to order at 6:02 pm by Mayor Gamblin.**

**Councillor MacMullin motioned to approve the adoption of the agenda, Seconded by Councillor Howse. Motion carried.**

2. Stephen Fox delivered the Phase II Charlie Little Road Sewer System update to Mayor and Council for the month. He stated that the contractor has been working on Cherry Mountain and that the trench and piping should be completed by the end of the week. Stephen informed Council that the sewage transfer system will be commissioned and tested utilizing water, then receive the Engineers' approval before the final connection to the sewer system can take place. He anticipates that 1-2 tanks per day may be approved and connected to the system, but priority will be those residents having problems or that are currently utilizing holding tanks. He stated that 57 residents have agreed to connect to the system and only one has declined. Stephen explained that all the connections should be completed by September 2020.
3. The Clerk informed Council that one half of the year's revenue from user fees on Phase II was budgeted for during 2020 and that decreasing that amount may result in a deficit in the Utility fund. The Clerk also expressed concern because the Village is, and will be, incurring expenses related to Phase II during 2020 and will require funds to cover those costs. Stephen stated that the Department of Environment and Local Government (DELG) had agreed to commit funds as part of the residential connection fee when the Phase II Project was approved. Council agreed that the Clerk clarify this with DELG as soon as possible.

**Deputy Mayor Corey motioned that the Village pro-rate the second bi-annual utility fee for Phase II beginning the first day of the month following each residential**

connection to the Village sewer system if there are no funds available from DELG to assist the Village, and further that, the Village set the second bi-annual utility fee for Phase II beginning on October 1st for all residences connecting to the Village sewer system if there are funds available from DELG to assist the Village. Seconded by Councillor MacMullin. Motion carried.

4. The Clerk requested guidance from Council regarding the cleaning and disinfecting responsibilities at Harvey Lakeshore given COVID-19. The Clerk informed Council that the Village has secured SEED funding for one student for a 12-week period, but the duties required will likely exceed the time that student has available. **After discussion, a motion was made by Deputy Mayor Corey that the Village develop a cleaning contract for the Lakeshore which would include cleaning every weekend and holiday twice per day; opening the washrooms on weekends and holidays; and closing the washrooms every weekday, weekend and holiday. Seconded by Councillor MacMullin. Motion carried.**

Council agreed that the summer student would be responsible for opening the washrooms on weekdays and cleaning them twice per day.

5. Adjournment – A motion to adjourn the teleconference was made by Councillor Howse at 7:25 pm. Motion carried.

Certified Correct,

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Amber Binney  
Clerk

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Winston Gamblin  
Mayor